

## Oregon Interagency COOP Partnership/ Oregon FEB Emergency Preparedness Committee Meeting

ODS Building  
601 SW 2nd Ave., Portland, Oregon

July 19, 2007 1:00 - 3:00 p.m.

### Meeting Summary

#### Hosts:

June Uson, National Security Program Coordinator, FEMA Region X  
Jeff Sargent, Management Analyst, Oregon Federal Executive Board (OFEB)

#### Oregon Interagency COOP Partnership (OICP)

##### *NSPD-51, HSPD-20 Update*

June Uson provided an overview of the recent National Security Presidential Directive/Homeland Security Presidential Directive. It essentially establishes a single National Continuity Coordinator responsible for the development and implementation of Federal continuity policies. The policy confirms “National Essential Functions” and continuity requirements. The term “COOP” will now be replaced with “Continuity.”

The policy also provides continuity guidance for state, local, tribal and private sector organizations. It tasks funding for planning and exercises, requires an implementation plan, and prescribes quarterly and annual assessments of communications capabilities.

One of the results of these directives will be the significant expansion of FEMA’s continuity division. FEMA will now be responsible for not only federal, but state, local, tribal and private sector continuity planning support. New continuity and Homeland Security Exercise and Evaluation Program (HSEEP) training will be coming. Greater emphasis will also be placed on the preservation of vital records.

June’s presentation will be posted on the Oregon FEB’s Emergency Preparedness website page, at [www.bdiweb.org/oregon.feb.gov](http://www.bdiweb.org/oregon.feb.gov), and is distributed with this meeting summary.

##### *Continuity Working Group FY 08 Work Plan*

FEMA, GSA and the Oregon FEB have agreed to assist the group to develop more specific goals and objectives for FY 2008, to better address continuity as well as other emergency preparedness issues. A facilitated discussion was held to determine what members consider valuable about the group as it has existed, what features could be incorporated to add value, and what broad categories could be derived from these desired benefits, which can then be shaped into goals/objectives.

Current Positives of the COOP-Emergency Preparedness Group: FEMA updates, training opportunities, best practices sharing, hearing about what is on the national radar, help in accomplishing difficult tasks, networking.

##### *Possible Added Benefits for FY 2008:*

- More tabletop exercises, inviting state and local emergency managers
- Develop protocol for communication/contact between members in the event of an emergency
- More sharing of expertise within the group; identifying experts in specific emergency management skills
- More contact information for and interaction with state and local emergency professionals
- Regular updates released of the federal contact list
- Online Resources
  - Incorporate the ability to add own announcements



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- Create an Oregon Continuity Working Group or “Community of Practice” on [DistasterHelp.gov](http://DistasterHelp.gov), [www.llis.dhs.gov](http://www.llis.dhs.gov) or another federal website
- Include an auto notification when new documents are posted
- Post lists of available training, comments from people who have taken them
- Post exercise and tabletop templates
- Offer crisis management training for agency leaders

Broad Categories from which to Develop Goals/Objectives: resource sharing, training, networking

Due to the limited time available in the current meeting, it was proposed that a task force of 3-4 volunteers be recruited from the group to further develop the goals, objectives and action steps into a work plan to present back to the group at the next meeting. If anyone is interest in serving on this task force, please contact Jeff Sargent at [jsargent@pcez.com](mailto:jsargent@pcez.com).

### OFEB Emergency Preparedness Committee

#### *Best Practices in Emergency Planning*

Jeff introduced Layne Frambes, Area Commander of the Federal Protective Service, to share some of his insights into what contributes to good emergency preparedness and continuity planning. His recommendations included having more than one option when it comes to both planning and communications, do the “what ifs” (worst-case scenarios), understand that not everyone can be counted on, and develop relationships/communications channels now, before an event takes place.

Layne’s presentation will be posted on the Oregon FEB’s Emergency Preparedness website page, at [www.bdiweb.org/oregon.feb.gov](http://www.bdiweb.org/oregon.feb.gov), and is distributed with this meeting summary.

#### *ICS Job Shadow Program*

Seven members have submitted applications to participate in the U.S. Forest Service/BLM’s program. As fire season is well underway, it is hoped that all will have the opportunity to go out on assignment, and we can report back on the results at our next meeting.

#### *TOPOFF 4*

The third of three local venue seminars, this one focused on national response, will be held Tuesday, Aug. 14th in Keizer, Oregon. An application is included with this meeting summary. For more information, contact Kelly Jo Craigmiles at [kjcraigm@oem.state.or.us](mailto:kjcraigm@oem.state.or.us).

#### *Other Topics*

Additional handouts included with the meeting packet included:

- A summary of the latest National Intelligence Estimate issued by the Office of the Director of National Intelligence.
- An update on the Implementation of the National Pandemic Flu Strategy.
- An announcement of an ICS-320 class to be hosted by the Coast Guard Sector Portland, July 31 – Aug. 2.
- An article from the July 10, 2007 edition of the Oregonian about a small local firm involved in a major new initiative to coordinate information sharing among emergency-response agencies across government.

Next Meeting: Wed., Sept. 12th, 10 a.m. -12 p.m. @ the ODS Building, 601 SW 2<sup>nd</sup> Ave., 20<sup>th</sup> floor, Portland, OR 97204.

Accompanying Files: OregonCOOP\_NCPbriefing\_7-07 (PDF); NSPD51-HSPD20 (PDF); EmergencyPrep7-07\_LayneFrambes (PPT); NationalIntelligenceEstimate\_7-07 (PDF); PanFluImplementStrategyUpdate\_7-07 (PDF); T4vs3\_participant invitation (PDF); T4vs3 reg form.xls (XLS); OICP-EPC Roster 7-07 (XLS)

